



St David's High School

1 Cousland Road Dalkeith Midlothian EH22 2PS

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stdavidshighschool.co.uk

Headteacher
Mr D MacDonald

Depute Headteachers

Mrs C Jackson
Ms K Lewis
Mrs K Williamson

March 2024

To Parents/Carers of students in S4-6

Dear Parent/Carer

SQA Examinations 2024

As you are aware, your son or daughter is about to embark upon their SQA exam diet for this session and your support is greatly appreciated in ensuring that their exams go as smoothly as possible.

Before the Exams

All senior phase students will be issued with individual exam timetables from the school. These timetables include school specific timings, room details and a seat number for each of their exams. (Please note these timings may be slightly different to SQA published times to accommodate travel or room availability).

Students should also visit [Resources for learners sitting National Qualifications](#) on the SQA website which highlights the main points of information regarding the forthcoming examinations.

Arrangements for SQA Exam Diet – Study Leave and Immersion Days

All S5/6 students and S4 students sitting 3 or more examinations are entitled to Study Leave beginning on Monday 29 April 2024.

A programme of **Subject Immersion Days** to help final exam preparations will be offered throughout May. Full details of the programme have been shared with all students via Google Classroom, Easter Newsletter and the school website. Please encourage your child to attend to help maximise preparedness for exams.

Given the extended diet, some of the exams fall before the 'official' start of Study Leave, however **any pupil who has an exam in the week beginning 22 April is entitled to be off school the day before their exam** for additional preparation.

- S4 students who are sitting less than three examinations are expected to attend school to revise and finish any coursework throughout May. They will not however be expected to attend school on the day before SQA examinations, unless they have a planned Immersion Day.
- Students who still have coursework (for example National 4 units) to complete will be expected to attend lessons as normal.



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The Exams

- Students do not need to register on their exam days as attendance will be recorded by the exam invigilator.
- Students may go home after each exam but there will be a study room available for those who would like to stay in school between exams.
- It is essential that students are **on time** for all exams. Plans should be made to ensure arrival in school being on time for the exam at least half an hour before the start of every exam.
- If your child is ill or likely to be late, please notify the school **immediately, ideally before the start of the examination**. A doctor's certificate **must** be obtained in the case of illness.
- Any equipment required for an exam should be brought to school - pens (more than one) highlighter pen, HB pencil with eraser, calculator – as appropriate.
- Students should arrange their own way home for exams that finish after 3.25 pm Monday – Thursday and 1.05 pm on a Friday.
- **Mobile phones, tablets, smart watches or other electronic devices are not allowed** into the examination room. Any pupil caught using a phone could have their exam cancelled.

Additional information can be found on the SQA website (www.sqa.org.uk).

After the Exams

Please note that students who are 16 before 1 October 2024 may leave school after their final exam and once they have completed and returned a Leavers Form and any textbooks to the school office.

Students who intend to return to school for **S5 or S6** must attend the Induction Days on Thursday 30 May (current S5) and 31 May (current S4) prior to the new timetable starting on **Monday 3 June** (full details to follow).

Finally, I would like to take this opportunity to wish all the candidates every success in the examinations and thank you for all the support you continue to give our school to maintain our high standards throughout this exam period.

Yours faithfully

D MacDonald



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